Rutgers, The State University Of New Jersey
Tuition Remission Application
Dependent Child of a Rutgers Employee (RT-102)

Full-time students who are dependent children of full time faculty and staff members, who qualify for admission and who enroll in one of the undergraduate colleges or schools of the University in a program of study leading to a first baccalaureate degree, shall be eligible for remission of tuition.

The child must be the biological child, adopted child, or ward of the employee and must be the employee’s dependent. Documentation of the parent-child or guardian-ward relationship is required. Once this documentation has been submitted to and approved by the appropriate department, this RT-102 form must be completed and submitted with the Attendance Confirmation/Payment form each semester with applicable payment for all other charges.

Return completed form with the Attendance Confirmation/Payment form and applicable payment.
For more information regarding eligibility and acceptable documentation, visit http://uhr.rutgers.edu/benefits
For additional information regarding how remission is credited, visit www.studentabc.rutgers.edu/credits

Student’s Name (Please Print) ____________________________________________ School # _______
LAST                                    FIRST
Graduation Year ___________ Semester Attending: Fall _______ Spring _______ Summer ______ Number of Credits ______

Student’s Signature __________________________________________ RUID # ____________________
By signing here, I hereby claim tuition remission and attest the information supplied is correct.

Certification to be completed by the parent.

Parent’s Name (Please Print) ____________________________________________ Payroll ID # ____________________
LAST                                    FIRST
This is NOT your SSN
Department Enrolled By ____________________ Phone Ext. ____________________

I certify to Rutgers, The State University of New Jersey, for the purpose of obtaining tuition remission benefits that the above named student is my dependent and I will hereby claim tuition Remission and attest the above information is correct. I understand that I may be required to submit additional documentation to Rutgers, The State University to establish such dependency, such as certified copy of my current, filed tax return showing the child listed as my dependent.

***Please be advised that if your child has applied for and received need based federal, state and university financial aid, the addition of the tuition remission to his/her financial aid package might cause some reduction or cancellation of the previously offered aid.

Employee’s signature ____________________ Date ____________________

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